

## Minutes of the Sno-Valley Senior Center Meeting | December 7th, 2020

The Advisory Council of the Sno-Valley Senior Center held a Zoom video conference at 5:30pm Pacific Time on December 7th, 2020.

### Attendance

Unless otherwise indicated, attendees were present for the entire meeting. Ms. Raymond chaired the meeting. All participants could hear each other.

**Michele Raymond (President)**

**Sara Lambert (Vice President)**

**Don Wilhelm (Treasurer)**

**Griselda Gay (Secretary)**

Lisa Yeager (Director)

Mairi Brooks

Rick Carter

Roberta Epps

Allan Gilstrap

Jennifer Harrison

Kevin Hauglie

Dick Kirby

Christine Lemons

Cecelia McCorkle

John Moore

YY Tan

Guest attendees: nominee Glenda Surdam , nominee Maureen Cleary,

**Quorum** (7 or more external board members)

<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
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## Materials

Each board member was provided with related meeting materials listed below.

1. Agenda
2. Board packet which included-
  - a. Minutes of November Meeting
  - b. Board accounts as of 11/30/20
  - c. October 2020 financials
  - d. Bid to resurface wheelchair ramp and decks.
3. Nominating Committee Report and Nominee Biographies

## Call to Order

Ms. Raymond called the meeting to order at 5:30pm. Minutes of November Board meeting were reviewed and approved.

<b>Motion by</b>	Mr. Gillstrap
<b>Description</b>	Approve minutes of previous meeting
<b>Seconded</b>	Mr. Carter
<b>Yays</b>	11
<b>Nays</b>	0
<b>Passed?</b>	Yes

## Committee Reports

### Facilities Committee

Mr. Carter resented a bid by Fluid Floors to resurface the decks and wheelchair ramps. Additional bids will be sought before moving ahead.

### Fundraising Committee

Did not meet.

### Marketing\Programs Committee

Did not meet.

### Auction Committee

Did not meet

## Old Business

Mr. Hauglie joined the meeting.

### Nominating Committee

Ms. Yeager reported on the committee's progress and next steps in confirming nominees. The board voted on the proposed executive board and the nominees.

<b>Motion by</b>	Mr. Gilstrap
<b>Description</b>	Approve the executive board to move forward to member vote
<b>Seconded</b>	Ms. Epps
<b>Yays</b>	12
<b>Nays</b>	0
<b>Passed?</b>	Yes

<b>Motion by</b>	Ms. Lambert
<b>Description</b>	Approve nominee slate to move forward to member vote
<b>Seconded</b>	Ms. McCorkle
<b>Yays</b>	12
<b>Nays</b>	0
<b>Passed?</b>	Yes

### Re-In-Carnation Task Force Report

Ms. Raymond report on some research that the task force did to meet with others who have taken on similar projects and a consultant. The size of the project is smaller than many consultants would normally tackle. One consultant recommended a 12-15 unit project. The first step is to get an architect to build a master plan including zoning and schematics. Government housing funding will be less complicated with the separation of the thrift store from housing. Funding, finance and grants are to be considered and will take a considerable length of time to work out. A consultant to lead us through building a master plan is expected to cost \$30-50k. The task force is still in information-gathering mode.

Mr. Moore added that working out the details the project is a lengthy process. Deciding about what to do about RIC is key.

It is a very big project and will take time and professional outside resources.

Ms. Brooks suggested that as we get further along, we should check in with members again to ensure we're still on the right track.

Making sure the projects are aligned with member priorities is going to be important.

Ms. Yeager emphasized that hiring an architect to work on building the master plan is step one.

Also to be considered is when we move to remove the structure and grass over the plot.

### By-Laws Committee

Ms. Raymond reported that we need to get the proposed by-laws amendments approved. They will be sent out to the full board by tomorrow, December 8. Directors are asked to review and approve the amendments no later than Wednesday, December 9.

### Finance Committee

Ms. Yeager reported on the Finance Committee meeting and the board accounts. We are projected to close the with a sizeable excess. Individual donations, corporate donations and auction proceeds were strong.

We received record grants in 2020. Those grants have contributed to our projection of ending the year with an unexpected excess.

Of note is a donation of 15 Surface laptops from Microsoft with thanks to Ms. Symone Opara, a former board member.

### Director's Report

Ms. Yeager led a discussion about bonuses for center employees.

<b>Motion by</b>	Ms. McCorkle
<b>Description</b>	Approve a bonus, after tax, of \$1,000 per employee to be paid out to all 6 employees in December.
<b>Seconded</b>	Mr. Gilstrap
<b>Yays</b>	12
<b>Nays</b>	0
<b>Passed?</b>	Yes

### Adjourn

The business of the Advisory Board being concluded, Ms. Raymond adjourned the meeting at 6:46pm.