

Sno-Valley Senior Center Board of Directors Meeting Minutes – September 19,2022

Sno-Valley Senior Center Board of Directors led by President Ms. Sara Lambert met Monday September 19,2022 at 5:33 pm PT via Zoom. Board members were present for the entire session.

Attendance:

(X) Sara Lambert, President	() Rowland Brasch	(X) Jennifer Harrison
(X) John Moore, Vice President	(X) Mairi Brooks	() Cecelia McCorkle
(X) Allan Gilstrap, Secretary	(X) Rick Carter	(X) Vicki Perry
(X) Don Wilhelm, Treasurer	() Maureen Cleary	(X) Glenda Surdam
(X) Lisa Yeager, SVSC Director	(X) Dan Drew	

(X) Guests: Kira Avery, SVSC Assistant SVSC Director and Joanne Donahue, Sound Generations, Chief Operations Officer.

Quorum: Achieved with 11 of 14 board members present; three absentees were approved.

Materials: Meeting agenda, June board minutes, director’s report, 2023 preliminary budget, housing project update, wonderland auction flyer, HVAC bid letter, board succession overview, and board retreat timeline.

Consent Agenda: Not required for this meeting.

Old Business:

1. **Motion #1** – Vickie Perry proposed while Rick Carter seconded to accept June’s board meeting minutes as written. Motion passed unanimously.
2. Board retreat strategic timeline was reviewed. Important progress has been made toward our goals.

Committee Reports:

1. **Housing:** Pre-development grant from the state is delayed. Sound Generations to cover the deficit with a “to be re-paid” loan. Housing now has a separate Edward Jones account. Brick sales are doing well. Board members confirmed their commitment of \$100 each toward purchase of a brick. Paid \$10,500 to Buchanan Construction to cover updated cost projection and for work done to-date.
2. **Facilities:** Repair of the ramps now delayed waiting for city permits. RIC and Lobby HVAC temporarily fixed waiting for delivery of the new system. **Motion #3** - Rick Carter proposed and John Moore seconded that \$20,000 be set aside for the new HVAC system; motion was unanimously approved.
3. **Finance:** Deficit for the month is \$17,195 and \$84,216 for the year, to date. The preliminary budget for 2023, predicted to be \$870,758 was discussed. **Motion #4** - Don Wilhelm proposed and John Moore seconded that the board accept the 2023 preliminary budget. Motion was unanimously passed.
4. **Nomination:** Two new board of director candidates have submitted applications for approval.

New Business:

1. RIC clothing items may be priced too high. Analysis will be conducted.
2. Rick Carter and Jennifer Harrison will not renew for another board term.
3. Succession planning to be addressed later by the board.
4. Sound Generations to budget for a part-time programs manager assigned to SVSC.
5. Sara Yeager will be working remotely in November.

Next Board of Directors meeting scheduled for November 7, 2022 – Details to come later.

Adjournment: With board business completed the meeting was adjourned at 6:50 pm PT.