Minutes of the Sno-Valley Senior Center Special Board Meeting | February 8, 2021

The Advisory Council of the Sno-Valley Senior Center held a Zoom video conference at 5:30pm Pacific Time on February 8, 2021

Attendance
Unless otherwise indicated, attendees were present for the entire meeting. Ms. Lambert chaired the meeting. All participants could hear each other.

☒ Sara Lambert (President)
☒ John Moore (Vice President)
☐ Don Wilhelm (Treasurer)
☒ Griselda Gay (Secretary)
☒ Lisa Yeager (Director)
☐ Mairi Brooks
☒ Rick Carter
☒ Roberta Epps
☐ Allan Gilstrap
☒ Jennifer Harrison
☒ Dick Kirby
☐ Christine Lemons
☒ Cecelia McCorkle
☒ Maureen Cleary
☒ Glenda Surdam

Guest attendee: Michele Raymond, member of the Housing Committee and former President

Quorum (7 or more external board members)
☒ Yes ☐ No

Materials

Each board member was provided with related meeting materials listed below.

1. Housing Committee Summary Report
Call to Order
Ms. Lambert called the meeting to order at 5:30pm.

Old Business

Ms. Lambert announced that she had called a special meeting of the board of directors in order to review and vote on the proposals put forward by the Housing Committee regarding a feasibility study for Affordable Senior Housing.

Ms. Lambert, Ms. Raymond and the other committee members led a discussion about the next steps to move forward a feasibility study.

The feasibility study requires the collaboration of three experts – an architectural consultant, a funding expert and a company to carry out a market survey – a requirement for qualifying for many funding sources.

After reviewing multiple proposals, the committee recommends that we move forward with the following three experts:

- Environmental Works as the architectural consultants. They work exclusively with non-profits and have partnered with the senior center before.
- Allied as the funding consultants. They work exclusively on projects for non-profits.
- Kidder Matthew for the market survey.

The committee answered questions about the roles and processed of the three entities.

The committee answered questions about expected costs, timelines and outcomes.

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<tr>
<th>Motion by</th>
<th>Ms. Gay</th>
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<tbody>
<tr>
<td>Description</td>
<td>Motion to approve the release of up to $75,000 of funds to start the feasibility study process.</td>
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<tr>
<td>Seconded</td>
<td>Ms. Cleary</td>
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<tr>
<td>Yays</td>
<td>10</td>
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<tr>
<td>Nays</td>
<td>0</td>
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<tr>
<td>Passed?</td>
<td>Yes</td>
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Adjourn
The business of the Advisory Board being concluded, Ms. Raymond adjourned the meeting at 5:57pm.