Minutes of the Sno-Valley Senior Center Board Meeting | June 7, 2021

The Advisory Council of the Sno-Valley Senior Center held a Zoom video conference at 5:34pm Pacific Time on June 7, 2021.

Unless otherwise indicated, attendees were present for the entire meeting. Ms. Lambert chaired the meeting. All participants could hear each other.

Attendance

- Sara Lambert (President)
- John Moore (Vice President)
- Don Wilhelm (Treasurer)
- Griselda Gay (Secretary)
- Lisa Yeager (Director)
- Mairi Brooks
- Rick Carter
- Roberta Epps
- Allan Gilstrap

Excused — Jennifer Harrison

- Dick Kirby

Excused — Christine Lemons

- Cecelia McCorkle

Maureen Cleary

Excused — Glenda Surdam

Guest attendee: Kira Avery (Staff)

Quorum (7 or more external board members)

☐ Yes  ☐ No

Materials

Each board member was provided with related meeting materials listed below.

1. Agenda
2. Board packet, including
   a. Minutes of May 2021 meeting
   b. Board accounts as of mid-May 2021
## Approval of Minutes

<table>
<thead>
<tr>
<th><strong>Motion by</strong></th>
<th>Alan Gilstrap</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Description</strong></td>
<td>Motion to approve the minutes of the May 2021 meeting</td>
</tr>
<tr>
<td><strong>Seconded</strong></td>
<td>John Moore</td>
</tr>
<tr>
<td><strong>Yays</strong></td>
<td>9</td>
</tr>
<tr>
<td><strong>Nays</strong></td>
<td>0</td>
</tr>
<tr>
<td><strong>Abstain</strong></td>
<td>0</td>
</tr>
<tr>
<td><strong>Passed?</strong></td>
<td>yes</td>
</tr>
</tbody>
</table>

- No Changes to March & April minutes
- Will skip consent agenda this month

**Finance Committee**
- Broke even in April
- In the black for the year so far, with $32K surplus
- Continued success from last year
- Revenue - individual donations remain strong
- April appeal letter brought in $15K
- RIC open 5 days/week getting back on track with increased sales - $4400
- No unusual expenses
- $3900 for housing consultants for April
- Lisa will pay housing expenses out of Edward Jones for May
- See Spreadsheet in housing report $9K+ expenses
- Grants brought in over $12K
- Plant sale brought in $20K
- Give Big brought in $12,700
- June 11 is Zoom Trivia

**Auction Committee**
- Met with auctioneer
- Auction procurement, please consider what you could donate
- Committee would love to have the Board give something — see director’s report

**Program Committee**
- Meeting tomorrow
- Considering rebranding, programs offered, future focus
- Do you know anyone who does rebranding/marketing?
- Lisa - hire evening person to have more night programs
- teens, fitness, community programs
- January 2022 in budget to have evening reception/staff
- Cecelia - will check that we’re not doubling City efforts
Opening Plan
• WA state to open end of June
• SVSC aiming for August 2 in-person dining, 98% of people can be brought in to the center
• Lunch deliveries will be discontinued in September
• Will start bridge, art group, fitness one 9am class
• Some things may change, will add slowly
• Will try to ramp up for Sept and Oct

Administrative Changes — Lisa
• See grid in packet
• Beginning in June Lisa will go down to 30 hours/week, Kira will ramp up to 40 hours/week
• Tues/Wed Lisa will be at the Center, Mon/Thurs at home working
• Some flex scheduling for events, etc.
• Succession planning in process, with Kira taking more responsibilities

Housing Update — Lisa
• Housing Committee less involved as funding, architects and general contractor begin work
• Funding applications in process, including FHLB (Federal Home Loan Bank)
• Intend to apply to King County Affordable housing, letter of interest from HomeStreet Bank
• RFQs for general contractors, Housing Committee interviewed, chose Buchanan

Member Meeting — June 22nd
• Please try to attend and/or send questions
• Will be on Zoom
• Will show PowerPoint, answer questions
• See board packet for expenses
• RIC house will test for asbestos/mitigation may be needed
• Property survey, soil test
• City required parking study to help with app for fewer parking spots
• Feasibility study can be found on right of website homepage

Nominating Committee
• Alan, Dick, Lisa, Sara, Kira
• Will begin meeting soon

Director’s Report
• FESH report, Val will come in September
• Trivia June 11 — would board consider donating $25 each to support expenses?
• Donor tree on wall
• RIC fundraising
• This month making a push for new members - Kira
• 14 months for the price of 12
• Lifetime for $450/750
• First Wednesday senior center members get 30% off at RIC
• see Director’s report — membership)\calls by June 30th - Cecelia, Roberta,