

Sno-Valley Senior Center Board of Directors Meeting Minutes – November 7, 2022

Sno-Valley Senior Center Board of Directors led by President Ms. Sara Lambert met Monday November 7, 2022 at 5:32 pm PT at the Center and via zoom. Board member attendees were present for the entire session.

Attendance:

(X) Sara Lambert, President	(X) Rowland Brasch	(X) Jennifer Harrison – Zoom
(X) John Moore, Vice President	() Mairi Brooks *	() Cecelia McCorkle *
(X) Allan Gilstrap, Secretary	(X) Rick Carter	() Vicki Perry*
(X) Don Wilhelm, Treasurer - Zoom	() Maureen Cleary	(X) Glenda Surdam
(X) Lisa Yeager, SVSC Director	(X) Dan Drew – Zoom	* <u>Absences Pre-Approved</u>

Guests: Kira Avery, Assistant SVSC Director – Betsy Archambault, Consultant – Carole Teshima and Nancy Gass, Board candidates.

Quorum: Achieved with 10 of 14 board members present, three absentees were approved.

Materials: Meeting agenda, September board minutes, Director’s report, 2023 budget projection, & consultant survey.

Old Business:

1. **Motion #1** – Rowland Brasch, second - Allan Gilstrap: Motion to accept September 2022 board meeting minutes as written was unanimously approved.
2. Nancy Gass and Carole Teshima were introduced and shared information about themselves. **Motion #2** - John Moore, second – Glenda Surdam: Motion to nominate both candidates to serve as board of director members based upon approval of the membership at the 2023 annual meeting.

Committee Reports:

1. **Finance:** Don Wilhelm recommended purchase of \$100,000 CD at 4.65% yield for 1 year and another \$100,000 CD at 4.85% yield for 2 years. **Motion #3** – John Moore, second – Allan Gilstrap: Motion to purchase CD’s at these rates was unanimously approved.
2. **Programs:** Fun Festival was a great success. Revised mission and vision statements were published in the newsletter, please promote. SVSC received a marketing grant. Proposal is to send mailings to valley residents about SVSC’s programs and services.
3. **Auction Committee:** October’s auction was a great success despite lower attendance than the previous year, yet we raised more funds.
4. **Housing Project:** Still waiting for State and County funding to be released.
5. **Facilities:** A spirited discussion on ramp repairs resulted in continuing to determine the contractor’s level of commitment and work plans. Allan Gilstrap was assigned to get the ramps repaired. To date the contractor has been evasive to Allan’s inquires and suggestions. Alternative approach for repairs is close to being considered.

New Business:

1. **Motion #4** - Rowland Brasch, second - Rick Carter: Motion to affirm that Kira Avery will become SVSC’s Director in January 2023 was unanimously approved.
2. **Motion #5** – John Moore, second – Rowland Brasch: Motion to submit federal tax form 990 was unanimously approved by the board.
3. **Motion #6** - John Moore, second - Rowland Brasch: Motion that Kira Avery is to be added as a signer to all SVSC Edward Jones and Home Street Bank accounts effective immediately, and that all other signers remain as listed, was unanimously approved
4. Transition update: Consultant Betsy Archambault is working with Lisa, Kira and Sara on director transition planning and board engagement. She will provide leadership for the Board retreat in February/March. In January 2023, Kira becomes full time Director, and Lisa will work 20 hours/week and focus on the housing project and fundraising. A Program Director will be hired in the new year.
5. Board holiday party is scheduled for December 5th. Lisa will work on the details.
6. Board members – please review the survey from Betsy Archambault. Send additions or suggestions to Betsey@copperconsultantingllc.com.
7. Next SVSC Board of Directors meeting to be announced soon!

Adjournment: With board business completed the meeting was adjourned at 6:49 pm PT.